



# GET A SUMMER JOB!



WorkReady is a 6-week summer job for 12-24 year-olds in Philadelphia.

*Your roadmap to a WorkReady summer job:*



## STEP 1: APPLY AT WORKREADY.ORG

FEBRUARY THROUGH MAY

Filling out an application lets us know you're interested in WorkReady and the earlier you apply, the better. Applying **does not** guarantee placement in a program.

*You've been referred by Philadelphia Youth Network!*  
*When you apply, please enter this referral code: EP126*



## STEP 2: ENROLL IN-PERSON

MARCH THROUGH JUNE

Enrollment is your connection to a WorkReady partner organization and your opportunity to turn in the necessary paperwork to continue beyond the application phase. Enrollment sessions are in-person and by invitation only.



## STEP 3: GET MATCHED TO A JOB

THROUGH JULY

Once you have completed Steps 1 & 2, **if selected**, the partner organization you've connected with will match you to your summer job.

# Get started at [workready.org](http://workready.org) today!



We are now accepting applications! More about WorkReady on reverse. There are roughly 8,000 opportunities and 16,000+ young people apply each year.



WorkReady is managed by the Philadelphia Youth Network

# Learn how to get WorkReady!

## HOW IT WORKS

WorkReady partners with **70+ organizations** throughout Philadelphia providing **1,000+ places to work!** Learn more about our partner organizations on [workready.org](http://workready.org)

## GET WORKREADY

Gather your docs! For any job (not just WorkReady), you must provide documents to prove you are eligible to work.

Do you have your:

- Social Security Card
- Birth Certificate
- Valid Photo ID
- Work Permit (ages 14-17)

See [workready.org](http://workready.org) for info about how to get any docs you may be missing.

Do you have an email address? You'll need one to apply for WorkReady. If you need to, you can create a free email account using Google, Outlook, or Yahoo. Be sure to check it often for updates!

*Pro-Tip: Make your email address professional, such as [firstname.lastname@email.com](mailto:firstname.lastname@email.com).*

## PROGRAM TYPES

WorkReady summer jobs fall into **5 program types**. What interests you?



Exploring career interests:

**CAREER EXPOSURE**



Giving back to your community:

**SERVICE LEARNING**



Practicing basic work skills:

**WORK EXPERIENCE**



Practicing advanced work skills:

**INTERNSHIPS**



Experiencing new ways to learn while working:

**INNOVATION ACCELERATOR**

*Eligibility and payment vary by program type. You must live in Philadelphia and be between 12-24 years old to apply.*

*To apply for EP126, applicants must be a rising junior, senior or graduating senior.*

*Learn more at [workready.org](http://workready.org).*



### CHECK YOUR EMAIL OFTEN!

Remember, there are 16,000+ applicants for roughly 8,000 jobs, so unfortunately, we cannot guarantee you will be matched with a job this summer. Good luck!

Get started: [workready.org](http://workready.org)

#AllIn4WorkReady