

# LOOKING FOR A SUMMER JOB?

Connect to a 120-hour paid summer work experience this summer where you can develop valuable workplace skills and build your network.

Applying for a summer employment opportunity is as easy as 1-2-3!



## 1. APPLY

Complete the online application at [phila.workready.org](https://phila.workready.org). We are accepting applications. Please follow us on social media @PYNinc for updates regarding application deadline and other important information.

If you are interested in working with \_\_\_\_\_, please use referral code \_\_\_\_\_.



## 2. ENROLL

After you complete your application, you may be selected for enrollment and invited to an enrollment session. See reverse for additional information.



## 3. GET CONNECTED TO A JOB

We wish you the best of luck with the hiring process! We make every effort to find opportunities for as many young people as possible. Due to the overwhelming demand for summer employment, placement in a program cannot be guaranteed. If you have further questions, please contact PYN at [youth@pyninc.org](mailto:youth@pyninc.org) or 267-502-3742.



pyninc.org  
@PYNinc

on  
behalf  
of



workready.org  
#summerjobs

WorkReady is a citywide effort to address the skills gap by convening partners, employers, leaders of youth-serving systems and youth to build a coordinated approach to preparing young people for future employment. WorkReady stakeholders seek to give young people ages 12-24 access to a meaningful paid work experience that promotes self-efficacy, connects youth to caring adults and offers the opportunity to build the transferable skills required to secure and sustain employment. WorkReady is managed by the Philadelphia Youth Network (PYN).

# What can you do to prepare for the summer jobs application process?

## Connect with a program provider in your area:

### NORTH PHILADELPHIA

- Allegheny West Foundation
- Asian Americans United
- ASPIRA, Inc.
- Catholic Social Services
- Concilio
- Congreso de Latinos Unidos
- CORA Services
- Education Works
- Foundations, Inc.
- LULAC National Educational Service Centers
- Mural Arts Philadelphia
- New Foundations Charter School
- Norris Square Neighborhood
- North Light Community Center
- Pennsylvania School for the Deaf
- People for People, Inc.
- Project Home
- Resources for Human Development, Inc.
- SteppingStone Scholars Inc.
- Temple University - Center for Social Policy and Community Development
- Temple University - UCC
- Temple University - ITSRG
- Valley Youth House
- VietLead
- Youth Advocate Programs, Inc.
- YESPhilly, Inc.

### WEST PHILADELPHIA

- Management and Environmental Technologies
- People's Emergency Center
- PHMC
- The Trustees of the University of Pennsylvania - Agatston Urban Nutrition Initiative
- University of Pennsylvania - Netter Center for Community Partnerships
- WesGold Fellows
- Workshop School
- YOACAP

### SOUTH PHILADELPHIA

- Educators 4 Education
- Federation of Neighborhood Centers
- SEAMAAC
- Sunrise of Philadelphia
- United Communities Southeast Philadelphia

### CENTER CITY

- Boys & Girls Club of Philadelphia
- De La Salle Vocational School
- District 1199C
- Episcopal Community Services
- Free Library of Philadelphia Foundation
- JEVS Human Services
- Philadelphia Academies, Inc.
- Philadelphia Parks and Recreation
- The Attic Youth Center
- The Philadelphia Education Fund
- Urban Affairs Coalition

## Make sure you have the necessary documents to enroll:

If you are...	You will need...
14 or 15 years old as of July 1, 2019 (male or female)	<ul style="list-style-type: none"> <li>◦ Official Pennsylvania ID, school ID or report card</li> <li>◦ Signed social security card</li> <li>◦ Printed Signature Page from online application, signed by you and your parent/guardian</li> <li>◦ Blue work permit card: You must obtain a work permit through The School District of Philadelphia. Go to <a href="http://www.philasd.org/cte/about/working-papers">www.philasd.org/cte/about/working-papers</a> for locations and times.</li> <li>◦ Parental Acknowledgement of Minor's Duties and Hours of Employment</li> </ul>
16 or 17 years old as of July 1, 2019 (male or female)	<ul style="list-style-type: none"> <li>◦ Official Pennsylvania ID, school ID or report card</li> <li>◦ Signed social security card</li> <li>◦ Printed Signature Page from online application, signed by you and your parent/guardian</li> <li>◦ Blue work permit card: You must obtain a work permit through The School District of Philadelphia. Go to <a href="http://www.philasd.org/cte/about/working-papers">www.philasd.org/cte/about/working-papers</a> for locations and times.</li> </ul>
Male and will be 18 or older as of the end of program	<ul style="list-style-type: none"> <li>◦ Official Pennsylvania or school ID</li> <li>◦ Signed social security card</li> <li>◦ Printed Signature Page from online application, signed by you</li> <li>◦ A printed confirmation that you have registered for the selective service. If you haven't registered, or you want to get a print-out, go to <a href="http://www.sss.gov">www.sss.gov</a>.</li> </ul>
Female and will be 18 or older as of July 1, 2019	<ul style="list-style-type: none"> <li>◦ Official Pennsylvania or school ID</li> <li>◦ Signed social security card</li> <li>◦ Printed Signature Page from online application, signed by you</li> </ul>

Questions? Contact PYN: [youth@pyninc.org](mailto:youth@pyninc.org) | 267-502-3742



on behalf of

