

**George Washington Carver High School of Engineering and Science**  
**Parent and Family Engagement Policy**  
*School Year 2018-2019*  
*Revision Date: March 14, 2018*

In support of strengthening student academic achievement, **George Washington Carver High School of Engineering and Science** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **George Washington Carver High School of Engineering and Science** agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT  
REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

**Section A: JOINTLY DEVELOPED**

**George Washington Carver High School of Engineering and Science Affairs** will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents,

to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- **Carver will hold annually a Spring Title I Meeting to review and update the Parent and Family Engagement Policy and the Parent-School Compact. This 2018-2019 document was reviewed and updated on March 14<sup>th</sup>, 2018.**
- **Carver will maintain a school webpage with ongoing updates regarding school activities, parent activities, the school calendar of events, and policies and procedures.**
- **Carver will maintain a School Advisory Council.**

### **Section B: ANNUAL TITLE I MEETING**

**George Washington Carver High School of Engineering and Science** will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- **Carver will hold its annual Title I Meeting during Back to School Night in September.**
- **Topics to be discussed at the Annual Title I meeting include: Title I requirements and parent rights, the parent documents, schoolwide plan, academic standards, assessments, how to work with educators, how to monitor your child's progress, and curriculum.**

### **Section C: COMMUNICATIONS**

**George Washington Carver High School of Engineering and Science** will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- **School communication will occur through the Messenger System, regular emails to families, Twitter, notices posted on the Carver HSES ([www.carverhses.net](http://www.carverhses.net)) website, notices distributed to families through the students and information shared with students by staff including teachers, grade coordinators, counselors or other knowledgeable staff.**
- **All teachers have created websites or use Google Classroom for access to academic material at home.**
- **Carver will hold parent information and input meetings at varying times of day to accommodate parent/family schedules.**
- **Carver will provide communications about school functions in English as well as languages indicated by parents for whom English is not their first language, when requested.**
- **Home and school will survey parents to determine the perceptions of school-based programs and gain feedback on potential family engagement barriers.**
- **August welcome letter on the website.**
- **Monthly school calendar.**
- **Bi-weekly parent-link phone messages.**
- **Back to School Night.**
- **When very specific circumstances arise, and family communication must be carried out in a language other than English, we have two ready resources. Several teachers, the secretary, and one counselor are bilingual. Languages spoken by staff include: Spanish and Chinese.**

**The other ready resource is a telephone instant translation service. This service is provided by the School District and is available with a password code, even beyond the hours of the regular school day, so that parents can be informed of a student's particular needs, teacher's particular concerns or any other matter of serious import.**

#### **Section D: SCHOOL-PARENT COMPACT**

**George Washington Carver High School of Engineering and Science will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.**

- **Carver will hold annually a Spring Title 1 Meeting to review and update the Parent and Family Engagement Policy and the Parent-School Compact. These documents for the 2018-2019 school year were jointly developed with staff and families at a meeting held on March 14<sup>th</sup>, 2018.**

#### **Section E: RESERVATION OF FUNDS**

**George Washington Carver High School of Engineering and Science will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:**

- **At the Winter Title 1 Meeting, the use of Title 1 funds will be shared and input will be solicited from parents as to how to spend any remaining funds allocated for the current year.**
- **Parents are surveyed about how they would like Parent and Family Engagement funds spent.**

#### **Section F: COORDINATION OF SERVICES**

**George Washington Carver High School of Engineering and Science will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:**

- **Carver will seek out and maintain partnerships with community-based organizations to assist parents with college and career readiness preparations and support as well as supports for other pertinent academic, emotional, and personal needs to support student success.**
- **In partnership with the Home and School Association meetings, we will provide opportunities for data analysis and sharing resources for parents to access.**
- **Supporting families at Back to School Night by registering all parents for SchoolNet**
- **In partnership with the Home and School Association meetings, we will provide opportunities for data analysis and sharing resources for parents to access.**
- **In January and March, we will host college awareness and SAT support informational meetings for parents.**
- **In February, a course selection and data night will be held for all families.**
- **Through this and School District web site resources, many interventions can be used at home so these trainings enable to use these resources.**

#### **Section G: BUILDING CAPACITY OF PARENTS**

**George Washington Carver High School of Engineering and Science** will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
  2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
  3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
    - a) The challenging State's academic standards
    - b) The State and local academic assessments including alternate assessments
    - c) The requirements of Title I, Part A
    - d) How to monitor their child's progress
    - e) How to work with educators to improve the achievement of their child
- **Topics a) through e) and an outline of Carver's curriculum, are all covered during the annual Title I meeting, as part of Back to School Night, in the fall.**
  - **PA State and local academic assessments including alternate assessments will be discussed at the Home and School special session to review test results.**
  - **Interim reports, report cards, report card conferences, email and phone contacts with teachers and Family Net, web-based access for on-going monitoring of grades and progress ensures parents are informed about how to monitor their child's progress.**
  - **Home and School sessions by the School District ensure parents know how to work with educators.**
  - **All Home and School Association meetings will include agenda items pertaining to the goals listed above.**
  - **Specific meetings will include staff sharing strategies for success with all parents.**
  - **Specific parent meetings will occur through grade level groups, advanced class opportunities, 1B, and report card conferences.**

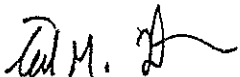
#### **Section H: BUILDING CAPACITY OF SCHOOL STAFF**

**George Washington Carver High School of Engineering and Science** will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

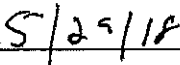
- **Carver will conduct a PD with staff, informed by parent input solicited via surveys, around working effectively with parents.**

**George Washington Carver High School of Engineering and Science** will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- Carver will provide teachers with reasonable time and support to ensure parents are kept aware of their children's progress and ways the teachers and parents will support the needs of the students.



Principal Signature



Date

